

Booking Information (Terms and Conditions)

Workshops

The workshops take place during two 2½ day sessions – Monday, Tuesday and Wednesday morning then Wednesday afternoon, Thursday and Friday.

Registration is on Sunday afternoon from 3-5 pm with tuition starting early on Monday morning. Several of our internationally acclaimed tutors will give short illustrated talks or demonstrations in the evening. There will be an opportunity to purchase calligraphic materials, books and paper on the Sunday afternoon and Monday morning only. Details will be sent out nearer the time.

Accommodation

Accommodation is in conference hotel-standard rooms with ensuite facilities (mostly single, some doubles available). Lift available for access to upper floor. If you have any concerns about the accommodation or accessibility please contact either Lou or Charm before booking. We will do our best to accommodate any reasonable request.

Bookings

Early booking is recommended to secure your first choice.

All bookings received before the **15 December 2021** will be dealt with together. A draw may take place for any workshops that are oversubscribed.

Please indicate your second and third choices, as we cannot always guarantee a place in your first choice.

Your deposit will not be taken before you are offered and have accepted a place.

The booking form will also be accessible from the festival page of the CLAS website: www.clas.co.uk/festival

Lou Goolnik, Columbary House, Kennel Bank, Cropthorne, Pershore, Worcs. WR10 3ND email: festival@clas.co.uk tel: Lou Goolnik +44 1386 861361, +44 7831 116901 or Charm Brown +44 1885 489318

Fees - CLAS member's fees are discounted by £40 as shown in the table below:

Description	Full Festival		One Session	
	CLAS	Non CLAS	CLAS	Non CLAS
FULL BOARD	842.37	882.37	421.19	461.19
Payment Schedule				
Deposit to CLAS	70.00	70.00	70.00	70.00
Payment direct to Scarman	674.44	674.44	337.22	337.22
Balance to CLAS	97.93	137.93	13.86	53.86
	842.37	882.37	421.08	461.08
DADTNEDS - Direct to Scarman	674.44	674.44	227 22	227 22

Note: Full Festival - CLAS member with partner will pay £140 to CLAS with balance £27.93 to CLAS

Note: Full Festival - Non CLAS member with partner will pay £140 to CLAS with balance £67.93 to CLAS

NON RESIDENT	416.88	456.88	208.44	248.44
Payment Schedule				
Deposit to CLAS	70.00	70.00	70.00	70.00
Payment direct to Scarman	186.00	186.00	93.00	46.50
Balance to CLAS	160.88	200.88	45.44	131.94
	416.88	456.88	208.44	248.44

To reduce costs email will be used for all correspondence.

CLAS is a charity registered with the Charity Commission No. 1046526

Full board Includes 6 nights accommodation from Sunday 14 August 2022, tuition, all meals, teas & coffees. Non-resident includes dinner on Sunday 14 August 2022, lunches, teas & coffees, and dinner on Friday 19 August 2022

3 stage payment is as follows: (Please follow these instructions very carefully)

- Non-refundable deposit of £70 per person, payable on booking directly to CLAS
- 2. Between 15 April -1 May 2022 payment to Scarman is to be made directly through the website. Details of which will be supplied. This will be by debit or credit card only.
- 3. Balance payment to CLAS by 1 May 2022.

Payments from overseas should be by PayPal. For any queries on how to use PayPal, contact **Lou Goolnik** email: **festival@clas.co.uk**

Cancellations

If notified to us before 1 May 2022 your post-dated cheque will be destroyed (with your permission). Should you have to cancel please notify us as soon as possible in

order that we may offer your place to another.

WE REGRET THAT CANCELLATIONS AFTER 1ST MAY 2022 CANNOT BE REFUNDED - you are advised to take out 'holiday' insurance to cover this.

CLAS Festival 2022 Booking form

Name			
Address			
Postcode		Country	
Telephone		Email (required)	
Please indicate your level of exp	perience:		
Are you a member of CLAS? Y/N		Is this your first CLAS Festival? Y/N	

Please indicate clearly your **first**, **second** and **third** choices for each session. You will be allocated your first choice wherever possible.

You may miss out on a place at festival if you only give one option.

SESSION 1 Monday 15 August – Wednesday 17 August noon	SESSION 2 Wednesday 17 August 2pm – Friday 19 August	
Amity Parks	Amity Parks	
Andrea Wunderlich	Andrea Wunderlich	
Julia Baxter	Julia Baxter	
Susan Moor	Susan Moor	
Vivien Lunniss	Vivien Lunniss	

Please fill in the **figures** from the prices opposite.

Please complete a **separate** form for each **delegate** or partner - you may photocopy or scan your form

Accommodation	Full Festival	One Session	Partner's Package no tuition
Single ensuite			
Non resident			
Total			
Final balance (total minus £70 deposit) due 1 May 2022			

I have read and agree to the terms and conditions - please tick		
Please choose one of the following ways to pay:		
I enclose two cheques made payable to CLAS:	£70 non returnable deposit £ final balance dated 1 May 2022	
Payment directly to Scarman. Details to be advised	£ 15 April - 1 May 2022	
I have arranged an online payment to: The Calligraphy & Lettering Arts Society Sort code: 40-52-40 Account no: 00031828 Payment directly to Scarman. Details to be advised	£70 non returnable deposit £ final balance to be paid on 1 May 2022 £ 15 April - 1 May 2022	
I am an overseas delegate and have arranged payment by PayPal: Payment directly to Scarman. Details to be advised	£70 non returnable deposit £ final balance to be paid on 1 May 2022 £ 15 April - 1 May 2022	

Please fill in and print off, or email your completed form with your payment to Lou Goolnik, Columbary House, Kennel Bank, Cropthorne, Pershore, Worcs. WR10 3ND or festival@clas.co.uk

FESTIVAL OF CALLIGRAPHY 14-20 AUGUST 2022

> SCARMAN CENTRE WARWICK UNIVERSITY