

## Booking Information (Terms and Conditions)

### Workshops

The workshops take place during two 2½ day sessions – Monday, Tuesday and Wednesday morning then Wednesday afternoon, Thursday and Friday.

Registration is on Sunday afternoon from 3-5 pm with tuition starting early on Monday morning. Several of our internationally acclaimed tutors will give short illustrated talks or demonstrations in the evening. There will be an opportunity to purchase calligraphic materials, books and paper on the Sunday afternoon and Monday morning only. Details will be sent out nearer the time.

### Accommodation

Accommodation is in conference hotel-standard rooms with ensuite facilities (mostly single, some doubles available). Lift available for access to upper floor. If you have any concerns about the accommodation or accessibility please contact either Lou or Clare before booking. We will do our best to accommodate any reasonable request.

### Bookings

Early booking is recommended to secure your first choice. All bookings received before the **15 September 2020** will be dealt with together. A draw may take place for any workshops that are oversubscribed.

Please indicate your second and third choices, as we cannot always guarantee a place in your first choice.

**Your deposit will not be taken before you are offered and have accepted a place.**

The booking form will also be accessible from the festival page of the CLAS website: [www.clas.co.uk/festival](http://www.clas.co.uk/festival)

**Lou Goolnik, Columbarry House, Kennel Bank, Cropthorne, Pershore, Worcs. WR10 3ND**

**tel: Lou Goolnik +44 1386 861361, +44 7831 116901 or Clare Ruck +44 7770658063 email: [festival@clas.co.uk](mailto:festival@clas.co.uk)**

Fees – CLAS member's fees are discounted by £40 as shown in the table below:

	Full Festival		One Session	
	CLAS member	non member	CLAS member	non member
Full board	<b>£668.00</b>	£708.00	<b>£334.00</b>	£374.00
Partner's package (No tuition)		£480.00		£240.00
Non resident	<b>£352.00</b>	£392.00	<b>£176.00</b>	£216.00

**Full board** Includes 6 nights accommodation from Sunday 15 August 2021, tuition, all meals, teas & coffees.

**Non-resident** includes dinner on Sunday 15 August 2021, lunches, teas & coffees, and dinner on Friday 20 August 2021.

Payment is as follows: *(Please follow these instructions very carefully)*  
Please use your own name as it appears on the form as reference for BACS online or PayPal payments. *(i.e. not a partner who shares a joint bank account as this causes us and our treasurer much confusion).*

- Non-refundable deposit of £70 per person, payable on booking.
- For all UK participants, the balance is by cheque dated 1 May 2021 enclosed with your deposit cheque or by BACS online.
- Payments from overseas should be by PayPal.

For any queries on how to use PayPal, contact Lou Goolnik email: [festival@clas.co.uk](mailto:festival@clas.co.uk)  
tel: +44 1386 861361, +44 7831 116901

### Cancellations

If notified to us before 1st May 2021 your post-dated cheque will be destroyed (with your permission).

Should you have to cancel please notify us as soon as possible in order that we may offer your place to another.

**WE REGRET THAT CANCELLATIONS AFTER 1ST MAY 2021 CANNOT BE REFUNDED** – you are advised to take out 'holiday' insurance to cover this.

To reduce costs email will be used for **all** correspondence.

## CLAS Festival 2021 Booking form

Name			
Address			
Postcode		Country	
Telephone		Email (required)	
Please indicate your level of experience:			
Are you a member of CLAS? Y/N		Is this your first Festival? Y/N	

Please indicate clearly your **first**, **second** and **third** choices for each session. You will be allocated your first choice wherever possible. You may miss out on a place at festival if you only give one option.

SESSION 1 Monday 16 August – Wednesday 18 August noon		SESSION 2 Wednesday 18 August 2pm – Friday 20 August	
Monica Dengo		Monica Dengo	
Mark L'Argent		Mark L'Argent	
Marina Soria		Marina Soria	
Rachel Yallop		Rachel Yallop	
Veiko Kespersaks		Veiko Kespersaks	

Please fill in the **figures** from the prices on previous page.  
Please complete a **separate** form for each **delegate** or partner - you may photocopy or scan your form

Accommodation	Full festival	One session	Partner's package no tuition
Single ensuite			
Non-resident			
Total			
<b>Final balance</b> (total minus £70 deposit) <b>due 1 May 2021</b>			

<b>I have read and agree to the terms and conditions</b> - please tick		
I enclose two cheques made payable to CLAS:	£70 <b>non returnable</b> deposit £..... final balance dated 1 May 2021	
I have arranged an online payment to: The Calligraphy & Lettering Arts Society Sort code: 40-52-40 Account no: 00031828	£70 <b>non returnable</b> deposit £..... final balance to be paid on 1 May 2021	
I am an overseas delegate and have arranged payment by PayPal:	£70 <b>non returnable</b> deposit £..... final balance to be paid on 1 May 2021	

Please fill in and print off, or email your completed form with your payment to  
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