

## Printable Booking form for CLAS Festival 2019

Name			
Address			
Postcode		Country	
Telephone		Email (required)	
Please indicate your level of experience:			
Are you a member of CLAS?	Y/N	Is this your first Festival?	Y/N

**Please indicate clearly your first, second and third choices for each session.**

You will be allocated your first choice wherever possible. You may miss out on a place at festival if you only give one option.

Session 1		Session 2	
Monday 12 August to Wednesday 14 August noon		Wednesday 14 August 2pm to Friday 16 August	
Denis Brown		Denis Brown	
Manny Ling		Manny Ling	
Tim Noad		Tim Noad	
Jan Pickett		Jan Pickett	
David Simons		David Simons	

Please fill in the figures from the fees below. Please complete a separate form for each delegate (you may photocopy or scan your form)

Accommodation	Full festival	One session
Single ensuite	£	£
Twin/shared ensuite (Reserved for those with partners)	£	£
Ground floor room (Reserved for those with mobility issues)	£	£
Non resident	£	£
<b>Total</b>	£	£
<b>Deposit</b>	£70.00	£70.00
<b>Final balance due 1 May 2019</b> (total minus £70 deposit)	£	£

**Fees - CLAS members' fees are discounted by £40 as shown in the table below:**

	Full Festival		One Session	
	CLAS member	non member	CLAS member	non member
Full board	£690	£730	£345	£385
Partner's package (No tuition)		£508		£254
Non resident	£440	£480	£220	£260

**Full board** Includes 6 nights accommodation from Sunday 11 August 2019, tuition, all meals, teas & coffees.

**Non resident** includes dinner on Sunday 11 August 2019, lunches, teas & coffees, and dinner on Friday 16 August 2019.

## Booking Information / Terms and Conditions

Methods of booking and payment: In all cases, please inform [festival@clas.co.uk](mailto:festival@clas.co.uk)

**UK delegates:** Complete the booking form online and pay by BACS transfer as below, or  
Print and post the completed form with cheques to:

Ann Mason, CLAS Festival 2019, 33 St. Laurence Road, Northfield, Birmingham B31 2AU

**Overseas delegates only:** Complete the booking form online and pay by PayPal

I have read and agree to the terms and conditions	please tick	<input type="checkbox"/>
<i>Please choose <b>one</b> of the following ways to pay:</i>		
<b>1. BACS online payment to:</b>	£70	non returnable deposit
Calligraphy and Lettering Arts Society	£.....	final balance to be paid on
		1 May 2019
<b>Sort code:</b> 40-52-40		
<b>Account no:</b> 00031828		
<b>Reference:</b> Your name as it appears on the booking form		
<b>2. Two cheques, payable to C.L.A.S</b>	£70	non returnable deposit
	£.....	final balance dated
		1 May 2019
<b>3. (Overseas delegates only) PayPal payment to:</b>	£70	non returnable deposit
Calligraphy and Lettering Arts Society	£.....	final balance to be paid on
		1 May 2019

### Workshops

The workshops take place during two 2½ day sessions – Monday, Tuesday and Wednesday morning then Wednesday afternoon, Thursday and Friday.

Registration is on Sunday afternoon from 3-5 pm with tuition starting early on Monday morning.

Several of our internationally acclaimed tutors will give short illustrated talks or demonstrations in the evening. There will be an opportunity to purchase calligraphic materials, books and paper on the Sunday afternoon and Monday morning only. Details will be sent out nearer the time.

### Accommodation

Accommodation is in single student rooms with ensuite facilities. Some twin rooms are available if you are bringing a partner. Please indicate if you would like a ground floor room for medical reasons. If you have any concerns about the accommodation or accessibility of the site please contact either Ann or Sue before booking. We will do our best to accommodate any reasonable request.

### Booking

Early booking is recommended to secure your first choice.

All bookings received before the **1 September 2018** will be dealt with together.

A draw may take place for any workshops that are oversubscribed.

Please indicate your second and third choices - we cannot guarantee a place in your first choice.

### Payment

Non-refundable deposit of £70 per person, payable on booking.

For all UK participants, the balance is by BACS online, or by cheque dated 1 May 2019 enclosed with your deposit cheque.

Payments from overseas should be by PayPal. For any queries on how to use PayPal, contact:

[festival@clas.co.uk](mailto:festival@clas.co.uk)

Ann Mason, CLAS Festival 2019, 33 St. Laurence Road, Northfield, Birmingham B31 2AU

(tel: Ann Mason 07972 276996 or Sue Hodgkinson 07792 735717)

### Cancellations

If notified to us before 1st May 2019 your post-dated cheque or payment will be returned.

If you have to cancel please notify us as soon as possible so that we may offer your place to another.

### **WE REGRET THAT CANCELLATIONS AFTER 1ST MAY 2019 CANNOT BE REFUNDED**

You are advised to take out 'holiday' insurance to cover this.